



Rural Municipality of Prince Albert

Meeting Minutes

August 10, 2023 - Regular Meeting of Council - 09:00 AM

Present: Eric Schmalz, Reeve

Michael Grassick, Division #1 Councillor
Tyler Hazelwood, Division #2 Councillor
Guy St. Hilaire, Division #3, Councillor
Richard Wilson, Division #4 Councillor
Robin Fremont, Division #5 Councillor
Donovan Brule, Division #6 Councillor

Rochelle Neff, Chief Administrative Officer
Karri Willick, Assistant Chief Administrative Officer
Teresa Hanson, Director of Planning and Development
DJ. Harris, Director of Public Works

Delegations:

1. Call to order

Reeve Eric Schmalz called the meeting to order at 9:10 am.

2. Conflict of Interest

Resolution No:
271/2023

3. Agenda

Moved By: Mike Grassick

That the agenda be approved as amended.

Addition: New Business
9.6 - Flag Quotes

Carried

Resolution No:
272/2023

4. Minutes

Moved By: Richard Wilson

That the regular meeting minutes of July 13, 2023, be approved as presented.

Carried

Resolution No:
273/2023

5. In Camera Session

Moved By: Donovan Brule

That the meeting proceed in camera at 9:08 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters

Carried

Resolution No:
274/2023

5.1 Out of Camera

Moved By: Richard Wilson

That Council returns to the regular scheduled agenda at 9:20 am

Carried

Resolution No:
275/2023

6. Financial Statement

Moved By: Robin Fremont

That the July Financial Statement be accepted as presented.

Carried

7. Accounts Payable

Resolution No:
276/2023

7.1 List of Accounts for Approval

Moved By: Mike Grassick

That the Accounts 13997 to 14051 in the amount of \$1,245,437.71, a list of which is attached and forms a part of these minutes, be approved for payment.

And that Council agrees to approve the payments to Cory Contracting Ltd. in the amount of \$87,847.07, Cheq. #503 and Tomcat Management Inc. in the amount of \$131,518.35, Cheq. #504, from the Gas Tax Account.

Carried

Resolution No: 277/2023
7.2 Payroll Direct Deposit

Moved By: Donovan Brule

That the Payroll Direct Deposit in the amount of \$89,910.10 which is made up of July's Office and Public Works Net Payroll, be approved for payment.

Carried

Resolution No: 278/2023
7.3 MEPP Electronic Transfer

Moved By: Tyler Hazelwood

That the Electronic Transfer to Municipal Employee Pension Plan for the month of July in the amount of \$22,516.88, be approved for payment.

Carried

8. New Business

Resolution No: 279/2023
8.1 Record Disposal

Moved By: Donovan Brule

That Council agrees to the Record Disposal as presented, a list hereto attached and will form part of these minutes.

Carried

Resolution No: 280/2023
8.2 Counter Offer - RM of Buckland

Moved By: Donovan Brule

That Council agrees to decline the offer from the RM of Buckland for the Centennial Building located on 99 River Street, Prince Albert, SK.

Carried

9. Delegations/Public Hearing

No Public Present

Resolution No: 281/2023
9.1 10:00 AM - Public Hearing - Bylaw 5 of 2023 - DOCP Zoning Amendments - OPEN

Moved By: Richard Wilson

That Council agrees to open the Prince Albert Planning District Official Community Plan (DOCP) Zoning Amendments Public Hearing at 10:00am.

Carried

Resolution No: 282/2023
9.2 10:10 AM - Public Hearing - Bylaw 5 of 2023 - DOCP Zoning Amendments - CLOSE

Moved By: Donovan Brule

That Council agrees to close the Prince Albert Planning District Official Community Plan (DOCP) Zoning Amendments Public Hearing at 10:10 am.

Carried

Resolution No: 283/2023
10. GST From New Building

Moved By: Richard Wilson

That Council agrees to the internal transfer of the GST for the new building be transferred from the Operating account to the Shop account in the amount of \$164,067.68.

Carried

Resolution No:
284/2023

11. Recess

Moved By: Donovan Brule

That we Recess at 10:18 am

Reeve Eric Schmalz called the meeting back to order at 10:43 am.

Carried

Resolution No:
285/2023

12. Tax Cancellations

12.1 Aspen Estates

Moved By: Tyler Hazelwood

That Council agrees to reduce the applicable tax portions of Roll #2813, 2817, 2818, 2821, 2830, 2831, due to a SaskPower easement.

Carried

Resolution No:
286/2023

12.2 Recess

Moved By: Donovan Brule

That we recess at 10:52 am.

Reeve Eric Schmalz called the meeting back to order at 10:57 am.

Carried

Resolution No:
287/2023

12.3 ESF Cancellation

Moved By: Tyler Hazelwood

That Council agrees to remove the ESF off Roll #1067 and #2743, as these are in duplicate where no other residence exists.

Carried

Resolution No:
288/2023

12.4 Hail Adjustment

Moved By: Robin Fremont

That Council agrees to reimburse the owners of Roll #1558 in the amount of \$250.00 for a correction to the Hail Roll.

Carried

Mark Gress entered Council Chambers at 11:51 am.

Resolution No:
289/2023

13. Correspondence

Moved By: Donovan Brule

That the following correspondence, be received, and filed.

Carried

Resolution No:
290/2023

14. Lunch Recess

Moved By: Donovan Brule

Recess for lunch at 12:01 pm

Reeve Eric Schmalz calls the meeting back to order at 1:10 pm

Carried

Mark Gress left Council Chambers at 12:01 pm

15. Planning Officer Report

Resolution No:
291/2023

15.1 Bylaw 5 of 2023 - DOCP Zoning Amendments - Second Reading

Moved By: Guy St. Hilaire

That the Prince Albert Planning District Official Community Plan (DOCP) Zoning Amendments, Bylaw 5 of 2023, be given Second Reading.

Carried

Resolution No:
292/2023

15.2 Bylaw 5 of 2023 - DOCP Zoning Amendments - Third Reading and Adopted

Moved By: Richard Wilson

That the Prince Albert Planning District Official Community Plan (DOCP) Zoning Amendments, Bylaw 5 of 2023, be read a third time and adopted.

Carried

Resolution No: 293/2023 **15.3 Bylaw 10 of 2023 - Zoning Amendment**

Moved By: Robin Fremont

That Bylaw No.10 of 2023, being a Zoning Amendment Bylaw, be given First Reading.

Carried

Resolution No: 294/2023 **15.4 Potential Hazard Land Development - SW19-48-25-W2**

Moved By: Tyler Hazelwood

That Council approves the development application by Todd Tonner of SW19-48-25-W2 Parcel F for the development of a detached accessory building on potentially hazard land at the recommendation of the P. Machibroda Engineering Ltd, Desktop Slope Stability Assessment, dated August 2, 2023.

And that a Registered Lien be applied to the Title.

Carried

16. Bylaws/Resolutions

Resolution No: 295/2023 **16.1 Resolution No. 164 of 2023 - Amendment**

Moved By: Eric Schmalz

That Council agrees to amend resolution number 164/2023 due to a clerical error. Resolution to read as follows:

That the Payroll Direct Deposit in the amount of \$45,512.44 which is made up of April's Office and Public Works Net Payroll, be approved for payment.

Carried

17. Policies

Resolution No: 296/2023 **17.1 Policy 03.34 - Disability Leave Policy**

Moved By: Robin Fremont

That Council agrees to the Policy addition # P-03.34 - Disability Leave, to be enacted immediately.

Carried

Resolution No: 297/2023 **17.2 Policy 06.42 - Subdivision Maintenance Policy**

Moved By: Eric Schmalz

That Council agrees to the Policy addition # P-06.42 - Subdivision Maintenance, to be enacted immediately.

Carried

Resolution No: 298/2023 **18. Council Indemnity**

Moved By: Donovan Brule

That the Payroll Direct Deposit in the amount of \$5,604.75, which is made up of August's Council Indemnity be approved for payment.

Carried

Resolution No: 299/2023 **19. Dust Control**

Moved By: Eric Schmalz

That Council agrees to cost share dust control located on Blk/Par 56, HBL Plan 102150357, SW 11-48-26 W2 with Ruskowski Ent. Inc. in the amount of \$3000.00.

Carried

20. Reports

Resolution No: 300/2023 **20.1 CAO Report**

Moved By: Guy St. Hilaire

That the Chief Administrative Officer's verbal report be approved as presented.

Carried

Resolution No: 20.2 **Assistant CAO Report**
301/2023

Moved By: Richard Wilson

That the Assistant Chief Administrative Officer's verbal report be approved as presented.

Carried

Resolution No: 20.3 **Buggy/Scraper Parts**
302/2023

Moved By: Richard Wilson

That Council agrees to purchase buggy and scraper parts from Albert Korzak, in the amount of \$2,000.00.

Carried

Resolution No: 20.4 **Director of Public Works Report**
303/2023

Moved By: Donovan Brule

That the Director of Public Works verbal report be approved as presented.

Carried

Resolution No: 20.5 **Councillor Report**
304/2023

Moved By: Mike Grassick

That the Councillor's verbal report be approved as presented.

Carried

Resolution No: 21. **Adjournment**
305/2023

Moved By: Donovan Brule

That it being, 3:31 pm we now adjourn.

Carried

Eric Schmalz, Reeve

Rochelle Neff, Chief Administrative Officer