



Rural Municipality of Prince Albert

R.R. #2, Site 4, Comp 112, Prince Albert, Saskatchewan

Meeting Minutes

August 13, 2024 - Regular Meeting of Council - 09:00 AM

Eric Schmalz, Reeve

Michael Grassick, Division #1 Councillor
Tyler Hazelwood, Division #2 Councillor
Guy St. Hilaire, Division #3 Councillor
Richard Wilson, Division #4 Councillor
Robin Fremont, Division #5 Councillor
Donovan Brule, Division #6 Councillor

Rochelle Neff, Chief Administrative Officer
Karri Willick, Assistant Chief Administrative Officer
DJ. Harris, Director of Public Works
Teresa Hanson, Director of Planning and Development

Delegations:

10:00 AM - Dennis Huntley

10:10 AM - Clinton and Tannis Blanchard

1. Call to order

Reeve Eric Schmalz called the meeting to order at 9:07 am.

Resolution No:
352/2024

2. Agenda

Moved By: Mike Grassick

THAT the agenda be approved as amended.

Addition:

#8 Penalty Waiver Request

Deletion:

15. Bylaws

Carried Unanimously

3. Conflict of Interest

Resolution No:
353/2024

4. Minutes:

Moved By: Tyler Hazelwood

THAT the Regular Meeting Minutes of July 11, 2024, be approved as presented.

Carried Unanimously

5. Business Arising from Minutes

6. Planning Officer Report

Resolution No:
354/2024

6.1 In Camera Session

Moved By: Donovan Brule

THAT the meeting proceed in camera at 9:18 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.

THAT Council returns to the regular scheduled agenda at 9:30.

Carried Unanimously

Resolution No: 355/2024 **6.2 Bylaw No. 20 of 2024 - A Bylaw to Repeal**

Moved By: Eric Schmalz

THAT Bylaw No. 20 of 2024, being a Bylaw to Repeal, be given first reading.

Carried Unanimously

Resolution No: 356/2024 **6.2.1 Second Reading**

Moved By: Mike Grassick

THAT Bylaw No. 20 of 2024, being a Bylaw to Repeal, be given second reading.

Carried Unanimously

Resolution No: 357/2024 **6.2.2 Third Reading**

Moved By: Guy St. Hilaire

THAT Bylaw No. 20 of 2024, being a Bylaw to Repeal, be given three readings at this meeting.

Carried Unanimously

Resolution No: 358/2024 **6.2.3 Third Reading and Adopted**

Moved By: Robin Fremont

THAT Bylaw No. 20 of 2024, being a Bylaw to Repeal, be read a third time and adopted.

Carried Unanimously

Resolution No: 359/2024 **6.3 Subdivision - SW-20-47-27-W2**

Moved By: Donovan Brule

THAT the application by Lyall and Brenda McDougall to subdivide a 4.91 ha parcel off SW-20-47-27-W2 be approved pursuant to Section 4.4 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 the RM of Prince Albert Zoning Bylaw.

Carried

Resolution No: 360/2024 **6.4 Development - NW-34-47-26-2, Parcel A**

Moved By: Robin Fremont

THAT Council permits the Lake Country Coop to develop an Agricultural Supply Establishment prior to the approval of the required re-zoning of parcels 204010344 and 203902680 from an Agricultural District to Industrial District;

AND THAT an addition be made to the definition of Agricultural Supply Establishment and be a permitted use to the Industrial District Zoning.

Carried

Councillors, Hazelwood and Grassick declared pecuniary interest.

Resolution No:
361/2024

6.5 Bylaw 21 of 2024 - Zoning Amendment

Moved By: Eric Schmalz

THAT Bylaw No. 21 of 2024, being a Zoning Bylaw Amendment, be given first reading.

Carried

Councillors, Hazelwood and Grassick declared pecuniary interest.

Resolution No:
362/2024

6.6 Saskatchewan Economic Development Alliance

Moved By: Guy St. Hilaire

THAT Council approves administration to submit an Expression of Interest to Saskatchewan Economic Development Alliance to host and sponsor the "Positive Pathways to Rural and Small-Town Prosperity" workshop in May 2025, in partnership with surrounding municipalities, and Prince Albert Community Futures.

Carried Unanimously

7. Delegations and Public Hearings

Dennis Huntley entered Council Chambers at 10:04 am, left at 10:25 am. Councillor Wilson entered Council Chambers at 10:08 am. Clinton and Tannis Blanchard entered Council Chambers at 10:28 am, left at 10:40 am.

Resolution No:
363/2024

8. Penalty Waive Request

Moved By: Tyler Hazelwood

THAT Council agrees to waive the penalty charges issued to the Blanchard's, in the amount of \$1,950.00. All other permit and fees associated with their residence remain in place.

Carried

Councillor Grassick declared pecuniary interest.

Resolution No:
364/2024

9. Recess

Moved By: Donovan Brule

THAT we recess at 11:05 am.

Reeve Eric Schmalz called the meeting back to order at 11:19 am.

Carried Unanimously

Resolution No:
365/2024

10. Financial Statement

Moved By: Robin Fremont

THAT the July Financial Statement be accepted as presented.

Carried Unanimously

11. Accounts Payable

Resolution No:
366/2024

11.1 List of Accounts for Approval

Moved By: Mike Grassick

THAT the Accounts 14828 to 14874 in the amount of \$1,160,155.77, a list of which is attached and forms a part of these minutes, be approved for payment.

Carried Unanimously

Resolution No: 367/2024 **11.2 Payroll Direct Deposit**

Moved By: Eric Schmalz

THAT the Payroll Direct Deposit in the amount of \$98,141.88 which is made up of July's Office and Public Works Net Payroll, be approved for payment.

Carried Unanimously

Resolution No: 368/2024 **11.3 MEPP Electronic Transfer**

Moved By: Tyler Hazelwood

THAT the Electronic Transfer to Municipal Employee Pension Plan for the month of July in the amount of \$27,160.34 be approved for payment.

Carried Unanimously

12. New Business

Resolution No: 369/2024 **12.1 Midwest Claims Services - Waiver Request Letter**

Moved By: Guy St. Hilaire

THAT Council agrees to waive the interest charges accrued for invoice No. 2024-00056 as it relates to a total fire loss in the amount of \$31.66.

Carried Unanimously

Resolution No: 370/2024 **12.2 Tax Enforcement - Six Month Notice**

Moved By: Richard Wilson

THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after July 26, 2024 to commence proceedings to request title with respect to the following described lands:

Roll	223	BLK/PAR A-PLAN 101823656 EXT 20
Roll	1146	BLK/PAR A-PLAN 101782818 EXT 74
Roll	1716	BLK/PAR N-PLAN 87PA21173 EXT 1
Roll	2338	BLK/PAR B-PLAN 61PA02422 EXT 2
Roll	2856	BLK/PAR A-PLAN 102030017 EXT 0

Carried

Councillor, Fremont declared pecuniary interest.

Resolution No: 371/2024 **13. Correspondence**

Moved By: Eric Schmalz

THAT the following correspondence, be received, and forms part of these minutes.

Carried Unanimously

14. Reports

Resolution No:
372/2024

14.1 CAO Report

Moved By: Donovan Brule

THAT the Chief Administrative Officer's verbal report be approved as presented.

Carried Unanimously

Resolution No:
373/2024

14.2 Assistant CAO Report

Moved By: Mike Grassick

THAT the Assistant Chief Administrative Officer's verbal report be approved as presented.

Carried Unanimously

Resolution No:
374/2024

14.3 Recess for Lunch

Moved By: Donovan Brule

THAT we recess for lunch at 12:02 PM

Reeve Eric Schmalz calls the meeting back to order at 1:00 pm.

Carried Unanimously

Resolution No:
375/2024

14.4 Gravel Retriever

Moved By: Eric Schmalz

THAT Council agrees to purchase a Kubota PH1251 Power Harrow from Glenmor in the quoted amount of \$27,248.00.

Carried

Resolution No:
376/2024

14.5 Director of Public Works Report

Moved By: Tyler Hazelwood

THAT the Director of Public Works verbal report be approved as presented.

Carried

Resolution No:
377/2024

15. Approval of PARWU 5 Year Plan and Budget

Moved By: Richard Wilson

THAT Council agrees to approve the Prince Albert Rural Water Utility's Five Year Plan and 2024 Budget.

Carried Unanimously

Resolution No:
378/2024

16. Council Reports

Moved By: Donovan Brule

THAT the Councillor's verbal report be approved as presented.

Carried Unanimously

Resolution No:
379/2024

17. Council Indemnity

Moved By: Robin Fremont

THAT the Payroll Direct Deposit in the amount of \$6,070.00, which is made up of Augusts Council Indemnity be approved for payment.

Carried Unanimously

Resolution No:
380/2024

18. Adjournment

Moved By: Donovan Brule

THAT it being 2:35 pm, we now adjourn.

Eric Schmalz, Reeve

Rochelle Neff, Chief Administrative Officer