

M-11 (a)

RURAL MUNICIPALITY OF PRINCE ALBERT NO. 461

Minutes of the regular meeting of the Council of Rural Municipality of Prince Albert No. 461 held in joint Council Chambers of the Municipality Centennial Building, 99 River Street East, Prince Albert, SK S6V 0A1 on Thursday January 12th, 2023.

Present: Eric Schmalz, Reeve

Michael Grassick, Division #1 Councillor
Tyler Hazelwood, Division #2 Councillor
Guy St. Hilaire, Division #3, Councillor
Richard Wilson, Division #4 Councillor
Colin Sheldon, Division #5 Councillor - Zoom
Donovan Brule, Division #6 Councillor

Rochelle Neff, Chief Administrative Officer
Karri Willick, Assistant Chief Administrative Officer
DJ Harris, Director of Public Works

Delegations: Harry Matwishyn

Reeve Eric Schmalz called the meeting to order at 9:11 am

AGENDA

#001/2023 **WILSON** That the agenda be approved as amended.

Additions: New Business
6. Appointment of PCO
7. Sale of Shop
8. Southview Acres – Municipal Reserve

CARRIED UNANIMOUSLY

MINUTES

#002/2023 **HAZELWOOD** That the Regular Meeting Minutes of December 8th, 2022, be approved as presented.

CARRIED UNANIMOUSLY

ACCOUNTS

#003/2023 **WILSON** That the December Financial Statement be approved as presented.

CARRIED UNANIMOUSLY

#004/2023 **SHELDON** That the accounts 13532 to 13596, in the amount of \$688,484.67, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

#005/2023 **GRASSICK** That the accounts 13597 to 13614, in the amount of \$398,449.99, a list of which is attached and forms a part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

#006/2023 **GRASSICK** That Council approves the Payroll Deposit in the amount of \$12,021.43, which is made up of December's Council Indemnity, a list of which is attached and forms part of these minutes, be approved as presented.

CARRIED UNANIMOUSLY

#007/2023 BRULE That Council approves the Direct Deposit in the amount of \$40,768.68, which is made up of the December's Office and Public Works Net Payroll, be approved as presented.
CARRIED UNANIMOUSLY

#008/2023 ST. HILAIRE That Council approves the Electronic Payment Transfer to Municipal Employee Pension Plan for the month of December in the amount of \$9,987.32, be approved as presented.
CARRIED UNANIMOUSLY

IN CAMERA

#009/2023 WILSON That the meeting proceed in camera at 09:23 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.
CARRIED UNANIMOUSLY

#010/2023 BRULE That Council returns to the regular scheduled agenda at 09:55 am.
CARRIED UNANIMOUSLY

ACCOUNTS RECEIVABLE

#011/2023 HAZELWOOD That the following 2022 Accounts Receivable be transferred to the Tax Roll:

Owner No. 987	\$ 114.77
Owner No. 218	\$ 3.83
Owner No. 2717	\$ 81.61
Owner No. 2058	\$1,272.65
Owner No. 2178	\$ 386.33
Owner No. 2235	\$1,536.82

CARRIED UNANIMOUSLY

2023 APPOINTMENT - BOARD OF REVISIONS

#012/2023 ST.HILAIRE That Council agrees to appoint NorSask as the Municipal Board of Revisions for 2023.
CARRIED UNANIMOUSLY

NEW RM MUNICIPAL CENTER - PURCHASES

#013/2023 WILSON That Council agrees to purchase a pressure washer from Dionco Sales in the amount of \$9,359.69 for the new RM Municipal Center.
CARRIED UNANIMOUSLY

#014/2023 HAZELWOOD That Council agrees to contract Pro AV Professional Audio-Visual Ltd. for the audio-visual requirements at the new RM Municipal Center.
CARRIED UNANIMOUSLY

RECESS

#015/2023 BRULE That we recess at 10:16 am.
CARRIED UNANIMOUSLY

Reeve, Eric Schmalz called the meeting back to order at 10:28 am

Delegation – Mr. Harry Matwishyn entered Council Chambers at 10:30 am
 Mr. Harry Matwishyn left Council Chambers at 10:54 am

2023 RFQs

#016/2023 HAZELWOOD That Council agrees that the 2023 supplier of grader blades be awarded to Redhead Equipment.
CARRIED UNANIMOUSLY

M-11(a) #017/2023 **WILSON** That Council agrees that the 2023 supplier of culverts be awarded to Armtec.
CARRIED UNANIMOUSLY

#018/2023 **WILSON** That Council agrees that the 2023 diesel, gasoline and oil supply be awarded to Lake Country Co-op.
CARRIED
Councillor Hazelwood declared pecuniary interest and abstained from the vote.

SKID STEER PURCHASE

#019/2023 **WILSON** That Council agrees to purchase a Skid Steer Loader from Glenmor in the amount of \$83,586.80.
CARRIED
Councillor Brule declared pecuniary interest and abstained from the vote.

GIL CANCELLATION

#020/2023 **GRASSICK** That Council agrees to cancel the 2022 Taxes for Sask. Penitentiary (PILT) in the amount of \$32,431.75.
CARRIED UNANIMOUSLY

2023 SARM MEMBERSHIP FEES

#021/2023 **HAZELWOOD** That Council agrees to pay the respective 2023 SARM Membership fees.

- Basic fee for all municipalities of \$1,475.00, and
- An assessment base fee calculation from the 2021 assessment (adjusted for the potash assessments) and a mill rate of 0.00798703.

CARRIED UNANIMOUSLY

LUNCH RECESS

#022/2023 **BRULE** That we recess at 12:02 pm.
CARRIED UNANIMOUSLY
Councillor Colin Sheldon left the meeting via zoom at 12:02 pm and informed Council he was unable to return.
Reeve, Eric Schmalz called the meeting back to order at 12:52 pm

PCO APPOINTMENT - CLUBROOT

#023/2023 **GRASSICK** That Council agrees to the 2023 Appointment List for the purpose of the Pest Control Officer for Clubroot:
Chelsea Neuberger
Plant Health Officer – SARM Division 5
CARRIED UNANIMOUSLY

CORRESPONDENCE

#024/2023 **ST. HILAIRE** That the correspondence for January be received and filed.
CARRIED UNANIMOUSLY

REPORTS

#025/2023 **ST. HILAIRE** That the Director of Public Works verbal report be approved as presented.
CARRIED UNANIMOUSLY

#026/2023 **GRASSICK** That the Chief Administrative Officer's verbal report be approved as presented.
CARRIED UNANIMOUSLY

M-11 (a) #027/2023 SCHMALZ That the Councillor’s verbal report be approved as presented.

CARRIED UNANIMOUSLY

RECESS

#028/2023 BRULE That we recess at 2:58 pm.

CARRIED UNANIMOUSLY

Reeve, Eric Schmalz called the meeting back to order at 3:14 pm

PLANNING

Jason Kaptein, Planner, entered Council Chambers at 3:14 pm

#029/2023 SCHMALZ That Council agrees to sign the Byars Street Boundary Alteration Agreement with the City of Prince Albert.

CARRIED UNANIMOUSLY

#030/2023 SCHMALZ That Council agrees to forward the Boundary Alteration Agreement for 48th Street to the City of Prince Albert.

CARRIED UNANIMOUSLY

#031/2023 GRASSICK That Council agrees that the Prince Albert Planning Commission 2023 Budget be accepted as presented.

CARRIED UNANIMOUSLY

BYLAWS

#032/2023 GRASSICK That Bylaw No. 1 of 2023, being a Zoning Amendment Bylaw, be given First Reading.

CARRIED UNANIMOUSLY

Jason Kaptein, Planner, left Council Chambers at 3:57 pm

#033/2024 BRULE That it being 3:59 pm, we now adjourn.

CARRIED UNANIMOUSLY



Eric Schmalz
Eric Schmalz
Reeve

Rochelle Neff
Rochelle Neff
Chief Administrative Officer

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BN