



## Rural Municipality of Prince Albert

R.R. #2, Site 4, Comp 112, Prince Albert, Saskatchewan

### Meeting Minutes

July 11, 2024 - Regular Meeting of Council - 09:00 AM

Eric Schmalz, Reeve

Michael Grassick, Division #1 Councillor  
Tyler Hazelwood, Division #2 Councillor  
Guy St. Hilaire, Division #3 Councillor  
Richard Wilson, Division #4 Councillor  
Robin Fremont, Division #5 Councillor  
Donovan Brule, Division #6 Councillor

Rochelle Neff, Chief Administrative Officer  
Karri Willick, Assistant Chief Administrative Officer  
D.J. Harris, Director of Public Works  
Teresa Hanson, Director of Planning and Development

Public Hearings:

1:00 PM - Braaten Sweat Lodge, Discretionary Use

Delegation:

1:30 PM - MNP, Kerry Vezeau

**1. Call to order**

**Reeve Eric Schmalz called the meeting to order at 9:10 am.**

**Resolution No:**  
304/2024

**2. Agenda**

**Moved By:** Tyler Hazelwood

THAT the agenda be approved as amended.

Deletion

Bylaws:

13.6 - Fire Management Bylaw

Addition:

13.6 - Bylaw No. 17 of 2024, A Bylaw to Repeal

13.7 - Bylaw No. 18 of 2024, A Bylaw to provide for Fire Management

13.8 - Bylaw No. 19 of 2024, A Property Standards Bylaw

Addition:

New Business

10.7 - Tax Overpayment

Carried Unanimously

**Resolution No:**  
305/2024

**3. Minutes:**

**Moved By:** Richard Wilson

THAT the regular meeting minutes of June 13, 2024, be approved as presented.

Carried Unanimously

**4. Business Arising from Minutes:**

**Resolution No:**  
306/2024

**5. Financial Statement**

**Moved By:** Richard Wilson

THAT the June Financial Statement be accepted as presented.

Carried Unanimously

**Resolution No:**  
307/2024

**6. Accounts Payable**

**6.1 List of Accounts for Approval**

**Moved By:** Mike Grassick

THAT the Accounts 14771 to 14827 in the amount of \$270,686.70, a list of which is attached and forms a part of these minutes, be approved for payment.

Carried Unanimously

**Resolution No:**  
308/2024

**6.2 Payroll Direct Deposit**

**Moved By:** Guy St. Hilaire

THAT the Payroll Direct Deposit in the amount of \$86,928.86 which is made up of June Office and Public Works Net Payroll, be approved for payment.

Carried Unanimously

**Resolution No:**  
309/2024

**6.3 MEPP Electronic Transfer**

**Moved By:** Eric Schmalz

THAT the Electronic Transfer to Municipal Employee Pension Plan for the month of June in the amount of \$23,498.34 be approved for payment.

Carried Unanimously

**Resolution No:**  
310/2024

**7. In Camera Session**

**Moved By:** Robin Fremont

THAT the meeting proceed in camera at 9:10 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters.

THAT Council returns to the regular scheduled agenda at 9:41 am.

Carried Unanimously

Karri Willick, Assistant CAO, DJ Harris, Director of Public Works and Teresa Hanson, Director of Planning and Development left Council Chamber at 9:10 am. Returned at 9:42 am.

**8. New Business**

**Resolution No:**  
311/2024

**8.1 ESF Cancellation**

**Moved By:** Mike Grassick

THAT Council agrees to the following ESF cancellations as they are in duplicate:

Roll #1086

Roll #1342

Roll #592

Roll #1016

Roll #2488

Roll #2495

Roll #15

Roll # 3078

Roll #2795  
Roll # 1100

Carried Unanimously

**Resolution No:**  
312/2024

**8.2 Tax Rebate**

**Moved By:** Donovan Brule

THAT Council agrees to cancel the taxes of the Municipal and School portion on roll #544, as there is no residential improvements.

Carried Unanimously

**Resolution No:**  
313/2024

**8.3 Internal Transfer**

**Moved By:** Richard Wilson

THAT Council agrees to the internal transfer of \$2,594.00 from the Operating Account to the Equipment Replacement Account, which is made up from the increased monthly transfer difference in January 2024.

Carried Unanimously

**Resolution No:**  
314/2024

**8.4 Request Letter - J. Gola**

**Moved By:** Tyler Hazelwood

THAT Council agrees to allow J. Gola to administer caluim flakes 100 Meters in either direction of his driveway, on the road located at NW 17-48-25-W2M for the 2024 season, on the condition of an agreement to be set in place prior to placement.

Carried

**Resolution No:**  
315/2024

**8.5 Dumont Technical Institute - Heavy Equipment Operator Training**

**Moved By:** Eric Schmalz

THAT Council agrees to partner with Dumont Technical Institute to do minor road projects within the RM, which will be monitored by the Public Works Department.

Carried

**Resolution No:**  
316/2024

**8.6 Holiday Office/Shop Closures**

**Moved By:** Mike Grassick

THAT Council agrees and approves the Municipal Office and Public Works Department to close in recognition of the following 2024/2025 dates as presented:

Saskatchewan Day - August 5, 2024  
Labour Day - September 2, 2024  
Thanksgiving - October 14, 2024  
Remembrance Day - November 11, 2024  
December 23, 2024 – December 27, 2024  
January 1, 2025 - January 3, 2025

Carried Unanimously

**Resolution No:**  
317/2024

**8.7 Tax Overpayment**

**Moved By:** Donovan Brule

THAT Council agrees to reimburse the following for overpayment in taxes:  
Roll #505, 521, 575 and 659 totalling \$317.93 to L. Blocka

Carried Unanimously

**Resolution No:**  
318/2024

**9. Correspondence**

**Moved By:** Robin Fremont

THAT the following correspondence, be received, and filed.

Carried Unanimously

**10. Bylaws**

**Resolution No:**  
319/2024

**10.1 Bylaw No. 15 of 2024 - Provide a Discount for the Prompt Payment of Taxes**

**Moved By:** Donovan Brule

THAT Bylaw No. 15 of 2024, being a Bylaw to Provide a Discount for the Prompt Payment of Taxes, be given first reading.

Carried Unanimously

**Resolution No:**  
320/2024

**10.2 Second Reading Seconded By:** Richard Wilson

THAT Bylaw No. 15 of 2024, being a Bylaw to Provide a Discount for the Prompt Payment of Taxes, be given second reading.

Carried Unanimously

**Resolution No:**  
321/2024

**10.3 Third Reading**

**Moved By:** Robin Fremont

THAT Bylaw No. 15 of 2024, being a Bylaw to Provide a Discount for the Prompt Payment of Taxes, be given three readings at this meeting.

Carried Unanimously

**Resolution No:**  
322/2024

**10.4 Third Reading & Adoption**

**Moved By:** Guy St. Hilaire

THAT Bylaw No. 15 of 2024, being a Bylaw to Provide a Discount for the Prompt Payment of Taxes, be read a third time and adopted.

Carried Unanimously

**Resolution No:**  
323/2024

**10.5 Bylaw No. 16 of 2024 - Civic Addressing Bylaw**

**Moved By:** Donovan Brule

THAT Bylaw No. 16 of 2024, being a Bylaw to provide for Civic Addressing, be given first reading.

Carried Unanimously

**Resolution No:**  
324/2024

**10.5.1 Second Reading**

**Moved By:** Tyler Hazelwood

THAT Bylaw No. 16 of 2024, being a Bylaw to provide for Civic Addressing, be given second reading.

Carried Unanimously

**Resolution No:**  
325/2024

**10.5.2 Third Reading**

**Moved By:** Mike Grassick

THAT Bylaw No. 16 of 2024, being a Bylaw to provide for Civic Addressing, be given three readings at this meeting.

Carried Unanimously

**Resolution No:**  
326/2024

**10.5.3 Third Reading & Adoption**

**Moved By:** Guy St. Hilaire

THAT Bylaw No. 16 of 2024, being a Bylaw to provide for Civic Addressing, be read a third time and adopted.

Carried Unanimously

**Resolution No:**  
327/2023

**10.6 Bylaw No. 17 of 2024 - A Bylaw to Repeal**

**Moved By:** Richard Wilson

THAT Bylaw No. 17 of 2024, being a Bylaw to Repeal, be given first reading.

Carried Unanimously

**Resolution No:**  
328/2024

**10.6.1 Second Reading**

**Moved By:** Donovan Brule

THAT Bylaw No. 17 of 2024, being a Bylaw to Repeal, be given second reading.

Carried Unanimously

**Resolution No:**  
329/2024

**10.6.2 Third Reading**

**Moved By:** Robin Fremont

THAT Bylaw No. 17 of 2024, being a Bylaw to Repeal, be given three readings at this meeting.

Carried Unanimously

**Resolution No:**  
330/2024

**10.6.3 Third Reading & Adoption**

**Moved By:** Tyler Hazelwood

THAT Bylaw No. 17 of 2024, being a Bylaw to Repeal, be read a third time and adopted.

Carried Unanimously

**Resolution No:**  
331/2024

**10.7 Bylaw No. 18 of 2024 - Fire Management Bylaw**

**Moved By:** Eric Schmalz

THAT Bylaw No. 18 of 2024, being a Fire Management Bylaw, be given first reading.

Carried Unanimously

**Resolution No:**  
332/2024

**10.7.1 Second Reading**

**Moved By:** Mike Grassick

THAT Bylaw No. 18 of 2024, being a Fire Management Bylaw, be given second reading.

Carried Unanimously

**Resolution No:**  
333/2024

**10.7.2 Third Reading**

**Moved By:** Donovan Brule

THAT Bylaw No. No. 18 of 2024, being a Fire Management Bylaw, be given three readings at this meeting.

Carried Unanimously

**Resolution No:**  
334/2024

**10.7.3 Third Reading & Adoption**

**Moved By:** Guy St. Hilaire

THAT Bylaw No. 18 of 2024, being a Fire Management Bylaw, be read a third time and adopted.

Carried Unanimously

**Resolution No:**  
335/2024

**10.8 Bylaw No. 19 of 2024 - A Property Standards Bylaw**

**Moved By:** Richard Wilson

THAT Bylaw No. 19 of 2024, being a Property Standards Bylaw, be given first reading.

Carried Unanimously

**Resolution No:**  
336/2024

**10.8.1 Second Reading**

**Moved By:** Mike Grassick

THAT Bylaw No. 19 of 2024, being a Property Standards Bylaw, be given second reading.

Carried Unanimously

**Resolution No:**  
337/2024

**10.8.2 Third Reading**

**Moved By:** Donovan Brule

THAT Bylaw No. 19 of 2024, being a Property Standards Bylaw, be given three readings at this meeting.

Carried Unanimously

**Resolution No:**  
338/2024

**10.8.3 Third Reading & Adoption**

**Moved By:** Guy St. Hilaire

THAT Bylaw No. 19 of 2024, being a Property Standards Bylaw, be read a third time and adopted.

Carried Unanimously

**Resolution No:**  
339/2024

**11. Recess**

**Moved By:** Donovan Brule

THAT we recess at 11:02 am.

Reeve Eric Schmalz called the meeting back to order at time 11:30 am.

Carried Unanimously

**Resolution No:**  
340/2024

**12. Council Reports**

**Moved By:** Richard Wilson

THAT the Councillor's verbal report be approved as presented.

Carried Unanimously

**Resolution No:**  
341/2024

**13. Recess for Lunch**

**Moved By:** Donovan Brule

THAT we recess for lunch at 12:12 pm.

Reeve, Eric Schmalz called the meeting back to order at 1:03 pm.

Carried Unanimously

#### **14. Delegations and Public Hearings**

##### **14.1 Sweat Lodge**

**Resolution No:**  
342/2024

##### **14.1.1 Discretionary Use Application - Sweat Lodge - Open**

**Moved By:** Guy St. Hilaire

THAT Council agrees to open the Public Hearing for the Temporary Sweat Lodge Discretionary Use Application at 1:06 pm.

Carried Unanimously

Public in attendance: Kelvin (Kelly) Watson, Gordon Ratt, Darryl Dreaver, Duane Braaten, Debbie Kunz, and Stan Everest, entered at 1:05 pm, left at 1:44 pm.

**Resolution No:**  
343/2024

##### **14.1.2 Discretionary Use Application - Sweat Lodge - Close**

**Moved By:** Richard Wilson

THAT Council agrees to close the Public Hearing for the Temporary Sweat Lodge Discretionary Use Application at 1:41 pm.

Carried Unanimously

Kerry entered at 1:43 pm

#### **15. Auditor Delegation - 1:30 pm**

MNP, Kerry Vezeau entered Council Chambers at 1:44 pm, left at 2:17 pm.

#### **16. Planning Officer Report**

**Resolution No:**  
344/2024

##### **16.1 Enforcement**

**Moved By:** Guy St. Hilaire

THAT the Council directs the Development Officer to proceed with enforcement on NE-02-48-26-W2 Ext 3 and Blk/Par 47-Plan AK2420 Ext 1 for an unauthorized sign corridor with third-party advertising as per section 4.10.5.7 of the Zoning Bylaw 3 of 2010.

Carried

Councillor Freemont abstained from vote

**Resolution No:**  
345/2024

##### **16.2 Discretionary Use Application - Place of Worship, Sweat Lodge**

**Moved By:** Tyler Hazelwood

THAT the discretionary use application by 101173756 Saskatchewan Ltd (Duane Braaten), for a temporary Place of Worship, Sweat Lodge expiring September 30, 2025, be approved under Section 6.2 of the Zoning Bylaw 3 of 2010; pending an approved site plan.

Carried

**Resolution No:**  
346/2024

##### **16.3 SaskEnergy Agreement**

**Moved By:** Eric Schmalz

THAT Council agrees to enter into a Map Data Licensing Agreement with SaskEnergy Incorporated.

Carried Unanimously

**17. Reports**

**Resolution No:**  
347/2024

**17.1 CAO Report**

**Moved By:** Donovan Brule

THAT the Chief Administrative Officer's verbal report be approved as presented.

Carried Unanimously

**Resolution No:**  
348/2024

**17.2 Assistant CAO Report**

**Moved By:** Tyler Hazelwood

THAT the Assistant Chief Administrative Officer's verbal report be approved as presented.

Carried Unanimously

**Resolution No:**  
349/2024

**17.3 Director of Public Works Report**

**Moved By:** Robin Fremont

THAT the Director of Public Works verbal report be approved as presented.

Carried Unanimously

Councillor Brule declared pecuniary interest and left Council Chambers at 3:08 pm, returned at 3:24 pm.

**Resolution No:**  
350/2024

**18. Council Indemnity**

**Moved By:** Richard Wilson

THAT the Payroll Direct Deposit in the amount of \$6,850.25, which is made up of July's Council Indemnity be approved for payment.

Carried Unanimously

**Resolution No:**  
351/2024

**19. Adjournment**

**Moved By:** Donovan Brule

THAT it being 3:38 pm, we now adjourn.

---

**Eric Schmalz, Reeve**

---

**Rochelle Neff, Chief Administrative Officer**