



Rural Municipality of Prince Albert

Meeting Minutes

June 14, 2023 - Regular Meeting of Council - 09:00 AM

Present: Eric Schmalz, Reeve

Michael Grassick, Division #1 Councillor
Tyler Hazelwood, Division #2 Councillor
Guy St. Hilaire, Division #3, Councillor
Richard Wilson, Division #4 Councillor
Donovan Brule, Division #6 Councillor

Rochelle Neff, Chief Administrative Officer
Karri Willick, Assistant Chief Administrative Officer
Teresa Hanson, Director of Planning and Development
DJ. Harris, Director of Public Works

Absent: Robin Fremont, Division #5 Councillor

Delegations: Louis Pokraka, 1:30 pm
Carol and Maurice Lemire, 1:45 pm

Resolution No:
198/2023

1. Call to order

Moved By: Donovan Brule

Reeve Eric Schmalz called the meeting to order at 9:10 am.

Carried

2. Conflict of Interest

Resolution No:
199/2023

3. Agenda

Moved By: Richard Wilson

That the agenda be approved as amended.

Accounts Payable
- Removal of 10.4

New Business
- Addition : Fire Invoice

Carried

Resolution No:
200/2023

4. Minutes

Moved By: Mike Grassick

That the regular meeting minutes of May 11, 2023, be approved as presented.

Carried

5. Business Arising from Minutes

Resolution No:
201/2023

6. In Camera Session

Moved By: Richard Wilson

That the meeting proceed in camera at 9:22 am, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters

Carried

Resolution No:
202/2023

6.1 Out of Camera

Moved By: Tyler Hazelwood

That Council returns to the regular scheduled agenda at 9:44 am

Carried

Resolution No:
203/2023

7. Financial Statement

Moved By: Mike Grassick

That the May Financial Statement be accepted as presented.

Carried

Resolution No:
204/2023

7.1 List of Accounts for Approval

Moved By: Tyler Hazelwood

That the Accounts 13821 to 13904 in the amount of \$300,782.00, a list of which is attached and forms a part of these minutes, be approved for payment.

Carried

8. Accounts Payable

Resolution No:
205/2023

8.1 Payroll Direct Deposit

Moved By: Donovan Brule

That the Payroll Direct Deposit in the amount of \$71,178.88 which is made up of May's Office and Public Works Net Payroll, be approved for payment.

Carried

Resolution No:
206/2023

8.2 MEPP Electronic Transfer

Moved By: Mike Grassick

That the Electronic Transfer to Municipal Employee Pension Plan for the month of May in the amount of \$19,522.34, be approved for payment.

Carried

9. New Business

Resolution No:
207/2023

9.1 Record Disposal

Moved By: Eric Schmalz

That Council agrees to the Disposal of Records hereto attached and form part of these minutes.

Carried

Resolution No:
208/2023

9.2 Soil Dumping on Municipal ROW Infraction

Moved By: Guy St. Hilaire

That Council agrees to issue a written Cease and Desist letter to Ruskowski Ent Ltd. for Soil Dumping in the Municipal Right of Way.

Carried

Resolution No: 209/2023 **9.3 Gravel Replacement Invoicing**

Moved By: Richard Wilson

That Council agrees to invoice \$449.10 to Roll Number 174 for the purpose of gravel replacement.

Carried

Resolution No: 210/2023 **9.4 Building Offer**

Moved By: Donovan Brule

That Council agrees to forward the Agreement for Purchase and Sale with the Rural Municipality of Buckland No. 491 regarding the Rural Municipality of Prince Albert's portion of ownership for the Centennial Building located at 99 River Street East.

Carried

Resolution No: 211/2023 **9.5 Recess**

Moved By: Donovan Brule

That we Recess at 10:30 am

Reeve Eric Schmalz called the meeting back to order at 11:04 am.

Carried

Resolution No: 212/2023 **9.6 Electronic Payment - Postage Machine**

Moved By: Tyler Hazelwood

That Council agrees to amend Resolution Number 055/2023 to include Electronic Fund Transfers to FP Teleset for the purpose of the office postage machine.

Resolution to read as follows:

That Council agrees to give Reeve Schmalz the authority to approve any electronic payments for Municipal Hail Insurance, MEPP, SMHI, FP Teleset and the company credit card prior to the Regular Meeting of Council.

Carried

Resolution No: 213/2023 **9.7 Public Works Truck**

Moved By: Tyler Hazelwood

That Council agrees to purchase a 2023 Ford F250 XLT Supercrew from Lakeland Ford for \$85,479.00 plus applicable taxes.

Carried

Resolution No: 214/2023 **9.8 St. Louis Fire Fees**

Moved By: Richard Wilson

That Council agrees to remit payment to the RM of St. Louis for fire services rendered.

Carried

Resolution No:
215/2023

10. Correspondence

Moved By: Eric Schmalz

That the following correspondence, be received, and filed.

Carried

11. Planning Officer Report & Agenda

Resolution No:
216/2023

11.1 Discretionary Use Application - Miles and Cora Ruchotzke

Moved By: Donovan Brule

That the application by Miles and Cora Ruchotzke of Blk/Par P-Plan 102096053 Ext 0 in the Hewison Subdivision, to develop an accessory building prior to the development of the primary dwelling be approved pursuant to section 4.14.10.2 of the RM of Prince Albert Zoning Bylaw 3 of 2010.

House to be completed by the end of 2025, or accessory building may be subject to removal as per section 4.14.10.2 of Bylaw No. 3 of 2010, RM of Prince Albert Zoning Bylaw.

Carried

Resolution No:
217/2023

11.2 Subdivision Application - Tracy Folmer - SW 09-49-22-W2

Moved By: Mike Grassick

That the application by Tracy Folmer to subdivide a 4.05 ha parcel off the SW 09-49-22-W2, be approved pursuant to section 4.4.1 of the Prince Albert Planning District Official Community Plan 2018, and section 6.2 of the RM of Prince Albert Zoning Bylaw.

Carried

12. Reports

Resolution No:
218/2023

12.1 CAO Report

Moved By: Guy St. Hilaire

That the Chief Administrative Officer's verbal report be approved as presented.

Carried

Resolution No:
219/2023

12.2 Assistant CAO Report

Moved By: Eric Schmalz

That the Assistant Chief Administrative Officer's verbal report be approved as presented.

Carried

Resolution No:
220/2023

12.3 Director of Public Works Report

Moved By: Guy St. Hilaire

That the Director of Public Works verbal report be approved as presented.

Resolution No:
221/2023

12.3.1 Trailer Quote

Moved By: Richard Wilson

That Council agrees to purchase a Fuel Service Trailer from K&K Trailer Sales in the amount of \$41,575.00, plus applicable taxes.

Carried

Resolution No:
222/2023

13. Lunch Recess

Moved By: Donovan Brule

Recess for lunch at 11:58 am

Reeve Eric Schmalz calls the meeting back to order at 1:05 pm.

Carried

Resolution No:
223/2023

14. Truck Purchase

Moved By: Richard Wilson

That Council agrees to purchase a 2023 Ford F-350 XL Chassis Cab from Lakeland Ford in the amount of \$95,340.64, including extended warranty, plus applicable taxes to be paid from the Essential Service Fees Account, for the purpose of emergency services.

Carried

Resolution No:
224/2023

15. Councillor Report

Moved By: Mike Grassick

That the Councillor's verbal report be approved as presented.

Carried

Resolution No:
225/2023

16. Council Indemnity

Moved By: Tyler Hazelwood

That the Payroll Direct Deposit in the amount of \$5,844.50, which is made up of May's Council Indemnity be approved for payment.

Carried

17. Delegations

Louis Pokraka entered Council Chambers at 1:26pm

Louis Pokraka left Council Chambers at 1:39 pm Carol Lemire entered Council Chambers at 1:39 pm

Resolution No:
226/2023

17.1 Davis Road Allowance—ORA110-47-26-W2M

Moved By: Guy St. Hilaire

That Council agrees to retain ownership of the road allowance and have all non municipal infrastructure removed from said road allowance, and that the aforementioned road allowance grade be returned to it's original state.

Carried

Carol Lemire left Council Chambers at 1:56 pm

18. Recess

That we recess at 2:20 pm.

Reeve Eric Schmalz called the meeting back to order at 2:36 pm

Resolution No:
227/2023

19. Adjournment

Moved By: Donovan Brule

That it being, 2:39 pm we now adjourn.

Carried

Eric Schmalz, Reeve

Rochelle Neff, Chief Administrative Officer