



Rural Municipality of Prince Albert

Meeting Minutes

November 15, 2023 - Regular Meeting of Council - 09:00 AM

Present: Eric Schmalz, Reeve - Zoom Attendance

Michael Grassick, Division #1 Councillor
Tyler Hazelwood, Division #2 Councillor
Guy St. Hilaire, Division #3, Councillor
Richard Wilson, Division #4 Councillor
Robin Fremont, Division #5 Councillor
Donovan Brule, Division #6 Councillor

Rochelle Neff, Chief Administrative Officer
Karri Willick, Assistant Chief Administrative Officer
DJ. Harris, Director of Public Works
Teresa Hanson, Director of Planning and Development

Delegations: P. Allman - 10:30am
Phil Mc Elheran, Gravel Lock - 12:00pm
Rebecca Morris - Hurl, FNU - 2:10pm

1. Call to Order

Deputy Reeve Richard Wilson called the meeting to order at 9:05am

Resolution No:
388/2023

2. Agenda

Moved By: Mike Grassick

THAT the agenda be amended as presented.

Include: 2024 Gas Tax Project
Borrowing Bylaw - CAT Grader

Carried

Resolution No:
389/2023

3. Minutes

Moved By: Robin Fremont

THAT the Regular Meeting minutes of October 12th, 2023, be approved as presented.

Carried

Resolution No:
390/2023

4. Financial Statements

Moved By: Tyler Hazelwood

THAT the October Financial Statements be accepted as presented.

Carried

5. Accounts Payable

Resolution No:
391/2023

5.1 List of Accounts for Approval

Moved By: Guy St. Hilaire

THAT the Accounts 14190 to 14259 in the amount of \$474,161.37, a list of which is attached and forms a part of these minutes, be approved for payment.

Carried

Resolution No:
392/2023

5.2 Payroll Direct Deposit

Moved By: Mike Grassick

THAT the Payroll Direct Deposit in the amount of \$85,290.40 which is made up of October's Office and Public Works Net Payroll, be approved for payment.

Carried

Resolution No:
393/2023

5.3 MEPP Electronic Transfer

Moved By: Tyler Hazelwood

THAT the Electronic Transfer to Municipal Employee Pension Plan for the month of October in the amount of \$22,803.18, be approved for payment.

Carried

Resolution No: 5.4 **Internal Transfer - Emergency Service Vehicle**
394/2023

Moved By: Donovan Brule

THAT Council agrees to the internal bank transfer in the amount of \$95,340.64 from the Essential Service Fee Account to the Operating Account for the purchase of the emergency services vehicle.

Carried

Resolution No: 5.5 **Gratuity**
395/2023

Moved By: Guy St. Hilaire

THAT Council agrees that the 2023 Employee Gratuity of \$200.00 be paid to Rochelle Neff, Karri Willick, Teresa Hanson, Rebecca Halkett, Cheyenne De Oliveira, D.J. Harris, Ronnie Bor, Craig Christianson, Delvin Dyck and Chris Delorme and a \$100.00 to be paid to Terry Nemish, Barry Halcro, Chris Donald, Kevin Butterfield, Robert Blocka, Mason MacKay, Jordan Engebretson, Kodey Folmer, Brayden Oreel, Todd Palidwar and David Vorobyev.

Carried

6. New Business

Resolution No: 6.1 **SEDA 2024 Membership**
396/2023

Moved By: Eric Schmalz

THAT Council agrees to remit the 2023/24 SEDA Membership fees in the amount of \$359.00.

Carried

Resolution No: 6.2 **APAS 2024 Membership**
397/2023

Moved By: Donovan Brule

THAT Council agrees to remit the 2024 APAS Membership fees in the amount of \$13,895.34.

Carried

Resolution No: 6.2.1 **APAS AGM**
398/2023

Moved By: Mike Grassick

THAT Council agrees to have Councillor Hazelwood attend the APAS AGM on December 5th and 6th in Regina, all expenses to be covered by the RM upon receipt.

Carried

Resolution No: 6.3 **SPPI and CPI 2024 Membership**
399/2024

Moved By: Robin Fremont

THAT Council agrees to remit the 2024 Saskatchewan Professional Planners Institute and the Canadian Institute of Planners Membership fees in the amount of \$412.65.

Carried

Resolution No: 6.4 **Internal Transfer - Future Gravel Crush**
400/2023

Moved By: Donovan Brule

THAT Council agrees to the transfer of \$50,000.00 from the Operating Account to the Future Gravel Crush Account for 2023.

Carried

Resolution No: 6.5 **Speed Reduction**
401/2023

Moved By: Tyler Hazelwood

THAT Council agrees to have a Bylaw prepared for the December meeting to reduce the speed to 50 km located at:

1/2 East of RR 2245, TWP 493 to 200 metres East of RR 2244,

AND THAT a "Caution Children Playing" and School Bus Crossing signage be erected in the same location.

Carried

Resolution No:
402/2023

6.6 Recess

Moved By: Donovan Brule

THAT we recess at 10:29am.

Deputy Reeve Richard Wilson called the meeting back to order at 10:54am.

Carried

Resolution No:
403/2023

6.7 Excess Liability Insurance

Moved By: Mike Grassick

THAT Council agrees to the renewal of the RM of Prince Albert No. 461 Excess Liability Insurance for 2024 through SARM, applying an increased limit: \$4,000,000.00 limit of Excess Liability, along with a limit of optional Excess Administrative Errors and Omissions Liability of \$2,000,000.00.

Carried

Resolution No:
404/2023

6.8 Extended Health and Dental

Moved By: Donovan Brule

THAT the eligible employees be covered under the 2024 SARM Extended Benefits Health and Dental Plan Level 5. The RM will also remit premiums to SARM on behalf of Council members choosing to join the SARM Extended Benefits Plan. This is at the request of SARM, in turn, Councillors will remit premiums to the municipality.

Carried

7. Delegation and Public Hearings

7.1 10:50 AM Delegation - P. Allman

Paul Allman entered Council Chambers at 10:49am Paul Allman left Council Chambers at 11:02am

Resolution No:
405/2023

7.2 Dust Control - 2024

Moved By: Robin Fremont

THAT Council agrees to postpone dust control road treatments for the 2024 season, to be reviewed fall of 2024.

Carried

Resolution No:
406/2023

7.3 Lunch Recess

Moved By: Donovan Brule

THAT we recess for lunch at 12:03pm.

Deputy Reeve Richard Wilson called the meeting back to order at 1:35pm

Carried

Resolution No:
407/2023

7.4 2:00 PM Public Hearing - Discretionary Use Application - Garden Suite - OPEN

Moved By: Robin Fremont

THAT Council agrees to open the Public Hearing for the Discretionary Use application for a Garden Suite located at LSD8-01-49-24-W2M Ext 4 at 2:00pm

Carried

Resolution No:
408/2023

7.5 Public Hearing - Discretionary Use Application - Garden Suite - CLOSE

Moved By: Mike Grassick

THAT Council agrees to close the Public Hearing for the Discretionary Use application for a Garden Suite located at LSD8-01-49-24-W2M Ext 4 at 2:10pm

Carried

7.6 2:10 Delegation - First Nations University of Canada

Rebecca Morris-Hurl entered Council Chamber at 2:10pm, Quinton Tait entered Council Chamber at 2:25pm

Resolution No:
409/2023

7.7 2:20 PM Public Hearing - Discretionary Use Application - FNUniv Campus - OPEN

Moved By: Guy St. Hilaire

THAT Council agrees to open the Public Hearing for the Discretionary Use application for a First Nations University Campus located at Blk/Par A-Plan 102306484 Ext 0 at 2:20pm

Carried

Resolution No: 410/2023 **7.8 Public Hearing - Discretionary Use Application - FNUniv Campus - CLOSE**

Moved By: Donovan Brule

THAT Council agrees to close the Public Hearing for the Discretionary Use application for a First Nations University Campus located at Blk/Par A-Plan 102306484 Ext 0 at 2:30pm

Carried

Quinton Tait left Council Chamber at 2:35pm, Rebecca Morris-Hurl Left Council Chambers at 2:45pm

8. Planning Officer Report

Resolution No: 411/2023 **8.1 Subdivision - SE01-46-27-W2M**

Moved By: Richard Wilson

THAT the application by Christopher and Linda Ferland to subdivide a 4.00 ha parcel off SE01-46-27-W2M, be approved pursuant to Section 4.4.6 of the Prince Albert Planning District Official Community Plan 2018 and Section 6.2 of the RM of Prince Albert Zoning Bylaw.

Carried

Resolution No: 412/2023 **8.2 Discretionary Use Application - Garden Suite**

Moved By: Mike Grassick

THAT the discretionary use application by Christopher and Helaina Bates for a garden suite on LSD-08-01-49-24-W2M Ext 4, be approved per Section 6.2 of the RM of Prince Albert Zoning Bylaw, subject to the provisions of Section 4.14.10(7), and the applicants entering into a Development Agreement with the RM concerning the Garden Suite.

Carried

Resolution No: 413/2023 **8.3 Discretionary Use Application - First Nations University - Traditional Culture Camp**

Moved By: Richard Wilson

THAT the discretionary use application by First Nations University of Canada for a Traditional Culture Camp on Blk/Par A-Plan 102306484 Ext 0, source quarter NW10-45-27-W2M, be approved per Section 6.2 of the RM of Prince Albert Zoning Bylaw 3 of 2010;

AND THAT, permitted use be limited to Elders, Instructors and actively enrolled Students;

AND THAT, any deviation from the original use, at the time of the application, must be brought to Council for additional approvals.

Carried

Resolution No: 414/2023 **8.4 SARM Motion**

Moved By: Eric Schmalz

THAT Council agrees that a resolution be prepared for the SARM Annual Convention 2024 that states:

"WHEREAS there are a number of repeated resolutions that come up at every SARM Annual and Mid-Term Conventions.

WHEREAS a number of these resolutions are word for word, they do not change and are voted on at both Resolution Sessions.

WHEREAS these resolutions are repetitive, take up valuable time and were previously determined at prior Annual or Midterm Conventions.

BE IT RESOLVED that SARM make a revision to the Resolution Procedures that resolutions defeated during any SARM resolution session be subject to a 2 year deferral before they can be resubmitted for consideration.

Carried

Resolution No: 415/2023 **8.5 PARWU - Gerald Barden Pump House**

Moved By: Eric Schmalz

THAT Council agrees to improve the access at the Gerald Barden Pump House in order to assist PARWU with road access at the existing facility.

Carried

Resolution No:
416/2023

8.6 In Camera Session

Moved By: Donovan Brule

THAT the meeting proceed in camera at 3:45pm, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters

Carried

Resolution No:
417/2023

8.6.1 Out of Camera

Moved By: Eric Schmalz

THAT Council returns to the regular scheduled agenda at 4:02pm

Carried

Reeve Eric Schmalz left the council meeting at 4:02pm

Resolution No:
418/2023

8.6.2 Recess

Moved By: Donovan Brule

THAT we recess at 4:06pm.

Deputy Reeve Richard Wilson called the meeting back to order at 4:20pm

Carried

Resolution No:
419/2023

8.7 Bylaw 11 of 2023 - Zoning Amendment

Moved By: Tyler Hazelwood

THAT Bylaw No.11 of 2023, being a Zoning Amendment Bylaw, be given First Reading.

Carried

Resolution No:
420/2023

8.8 Bylaw 12 of 2023 - Zoning Amendment

Moved By: Donovan Brule

THAT Bylaw No.12 of 2023, being a Zoning Amendment Bylaw, be given First Reading.

Carried

9. Bylaws

Resolution No:
421/2023

9.1 Bylaw No. 2 of 1986 - A Bylaw of Controlling and Keeping of Livestock

Moved By: Donovan Brule

THAT Council agrees to hereby recind Bylaw 2 of 1986, A Bylaw of Contolling and Keeping of Livestock.

Carried

9.2 Bylaw No.13 of 2023 - A Bylaw to Regulate the Speed of Motor Vehicles - Meridian Road - 50 km

Resolution No:
422/2023

9.2.1 First Reading

Moved By: Mike Grassick

THAT Bylaw No. 13 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be given first reading.

Carried

Resolution No:
423/2023

9.2.2 Second Reading

Moved By: Tyler Hazelwood

THAT Bylaw No. 13 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be given second reading.

Carried

Resolution No:
424/2023

9.2.3 Third Reading

Moved By: Guy St. Hilaire

THAT Bylaw No. 13 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be given three readings at this meeting.

Carried

Resolution No:
425/2023

9.2.4 Adoption

Moved By: Robin Fremont

THAT Bylaw No. 13 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be read a third time and adopted.

Carried

9.3 Bylaw No.14 of 2023 - A Bylaw to Regulate the Speed of Motor Vehicles - Meridian Road - 80 km

Resolution No:
426/2023

9.3.1 First Reading

Moved By: Donovan Brule

THAT Bylaw No. 14 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be given first reading.

Carried

Resolution No:
427/2023

9.3.2 Second Reading

Moved By: Tyler Hazelwood

THAT Bylaw No.14 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be given second reading.

Carried

Resolution No:
428/2023

9.3.3 Third Reading

Moved By: Mike Grassick

THAT Bylaw No. 14 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be given three readings at this meeting.

Carried

Resolution No:
429/2023

9.3.4 Adoption

Moved By: Richard Wilson

THAT Bylaw No. 14 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be read a third time and adopted.

Carried

9.4 Bylaw No.15 of 2023 - A Bylaw to Regulate the Speed of Motor Vehicles - Phelps Drive

Resolution No:
430/2023

9.4.1 First Reading

Moved By: Donovan Brule

THAT Bylaw No. 15 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be given first reading.

Carried

Resolution No:
431/2023

9.4.2 Second Reading

Moved By: Robin Fremont

THAT Bylaw No. 15 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be given second reading.

Carried

Resolution No:
432/2023

9.4.3 Third Reading

Moved By: Tyler Hazelwood

THAT Bylaw No. 15 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be given three readings at this meeting.

Carried

Resolution No:
433/2023

9.4.4 Adoption

Moved By: Mike Grassick

THAT Bylaw No. 15 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be read a third time and adopted.

Carried

9.5 Bylaw No.16 of 2023 - A Bylaw to Regulate the Speed of Motor Vehicles - Elevator Road

Resolution No:
434/2023

9.5.1 First Reading

Moved By: Mike Grassick

THAT Bylaw No. 16 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be given first reading.

Carried

Resolution No:
435/2023

9.5.2 Second Reading

Moved By: Robin Fremont

THAT Bylaw No. 16 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be given second reading.

Carried

Resolution No:
436/2024

9.5.3 Third Reading

Moved By: Guy St. Hilaire

THAT Bylaw No. 16 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be given three readings at this meeting.

Carried

Resolution No:
437/2023

9.5.4 Adoption

Moved By: Richard Wilson

THAT Bylaw No. 16 of 2023, being a Bylaw to Regulate the Speed of Motor Vehicles, be read a third time and adopted.

Carried

9.6 Bylaw No.17 of 2023 - A Borrowing Bylaw

Resolution No:
438/2023

9.6.1 First Reading

Moved By: Tyler Hazelwood

THAT Bylaw No. 17 of 2023, being a Borrowing Bylaw, be given first reading.

Carried

Resolution No:
439/2023

10. Correspondence

Moved By: Donovan Brule

THAT the correspondence, be received, and filed.

Carried

Resolution No:
440/2023

11. Council Indemnity

Moved By: Mike Grassick

THAT the Payroll Direct Deposit in the amount of \$11,934.00, which is made up of November's Council Indemnity be approved for payment.

Carried

Resolution No:
441/2023

12. In Camera Session

Moved By: Guy St. Hilaire

THAT the meeting proceed in camera at 5:29pm, as per Section 16(1) of *The Local Authority Freedom of Information And Protection of Privacy Act* to discuss procedural matters

Carried

Resolution No:
442/2023

12.1 Out of Camera

Moved By: Donovan Brule

THAT Council returns to the regular scheduled agenda at 5:51pm

Carried

13. Reports

Resolution No:
443/2023

13.1 CAO Report

Moved By: Tyler Hazelwood

THAT the Chief Administrative Officer's verbal report be approved as presented.

Carried

Resolution No:
444/2023

13.2 Assistant CAO Report

Moved By: Donovan Brule

THAT the Assistant Chief Administrative Officer's verbal report be approved as presented.

Carried

Resolution No:
445/2023

13.3 48th Street Canada Building Fund (Gas Tax)

Moved By: Robin Fremont

THAT Council agrees to apply to the Canada Building Fund, Formally Gas Tax for an IIP on 48th Street for 1.5 KM, TWP 480 - 200 metres East of RR 2263 to RR 2262, formally known as Phelps Drive.

Carried

Resolution No:
446/2023

13.4 Director of Public Works Report

Moved By: Tyler Hazelwood

THAT the Director of Public Works verbal report be approved as presented.

Carried

Resolution No:
447/2023

13.5 Council Reports

Moved By: Robin Fremont

THAT the Councillor's verbal report be approved as presented.

Carried

Resolution No:
448/2023

14. Adjournment

Moved By: Donovan Brule

THAT it being 7:06pm, we now adjourn.

Carried

Eric Schmalz, Reeve

Rochelle Neff, Chief Administrative Officer